



Mar Jok Elementary PAC

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Email: mjepac@gmail.com

General Pac Meeting November 6, 2014

IN ATTENDANCE

Alida Privett, Carin Benson, Terri Hergott, Julie Hill, Nicole Mauro, Christen Wilson, Sheri Dodd, Julie Loeppky, Robbi Martens, Jackie Lindberg, Natalie Crang, Jilian Cesnik, Lindsay Brucki, Sarah Shakespeare, Sannon Cooper, Cyndi Wellington, Sara Gramiak, Keiren Selka, Karley Scott Rosowsky, Rebecca,

1. Meeting was called to order at 6:40 pm by Carin Benson

Discussion around building a relational community, we are family at MJE.

Ice breaker activity.

2. Approval of Agenda

Julie Hill to motion, 2nd by Terri Hergott

3. Approval of Minutes from last meeting

4. REPORTS

- a. **Administration Report** – Alida Privett – Document attached. Yearbook committee was discussed and mention that the first meeting for the School Planning Council is set and underway. Alida handed out a piece of paper with 2 questions on it. Lots of excitement around the collaborative learning happening here at MJE. Reminder the school fields are closed as it's the District who makes the call on that. Fields will reopen in Spring sometime.

- b. **Treasurer Report** – Terri Hergott

See handout. (attachment)

Shannon Cooper motioned to accept report and 2nd by Julie Hill.

Grants – received from both SLE and RVE. Amounts were received for the students who were originally in these 2 school's counts for Grant funding but ended up at MJE. MJE did not qualify for grant money this year as we were not an established school as of the end of last year and that's how it is determined based on the previous year's enrollment #s.

5. New Business

- a. **Shakewood Annie** – Julie Hill reported. RVE and SLE were invited. The production did 3 groups of lessons today and the kids are excited. 50/50 will be set up, silent auction, pizza and popcorn for sale.
- b. **Poinsettias** – Nicole Mauro – Order forms will be online and sent home. Can order using the Hot Lunch ordering website. \$13.00 a poinsettia, \$25.00 for a wreath from DeVry.
- c. **Family Photos** – Christen Wilson – Lori Simard has offered to do another set of family photos for MJE. Last minute so response is slow but allowing for families to get pictures before Christmas in time to send with Xmas cards. \$30.00 for a 15 minute session with 8-10 photos on a CD. \$10.00 from each session going to school.
- d. **MJE Wear** – Lindsay Brucki – Kindy shirts are being ordered paid for in full by PAC. They are red with colored logo on them.

Other shirts will be black with colored logo and red with colored logo for other students/family members to purchase. Cost varies between quantity ordered. Looking into ordering Hoodies as well. Suggested retail prices for shirts are: \$15.00 for youth sizes and \$18.00 for adult sizes. Hoodies will be \$25.00 each. Orders will happen advance so we know how many to purchase approximately. Will be set up through Hot Lunch, Parent Ambassador program and a paper form to send home.

- e. **Art Cards** – Sara Gramiak/Nicole Mauro/Rebecca – Order forms sending home next week with each child's sample card. Orders have to be in by November 21st in order to get them to the printers. Delivery should be first week in December. Cost for setup and printing will be covered by profits on the sale of these. \$15.00 for first dozen, \$12.00 per dozen after that for each dozen ordered. Sibling discounts if you have more than 1 child in the school to order from. Teachers will receive a set from their kids. Hoping this becomes a yearly tradition at MJE. Suggestion was made around having a multipack, however, due to the late nature and timing of getting these done, tabled for next year to suggest and discuss.
- f. **Bylaws and Constitution** – Carin Benson – Putting them to vote and adopt. They have been posted for 30 days. Karley Rosowsky had questions around finances incorporated into the document – ie how is a budget plan organized and in terms of investment in our school, how do we prioritize where the money should be spent? Questions were also answered around timelines for budget expenditures. If \$\$ is not spent by a certain point, it's to come back to PAC. There is a time limit on when money needs to be spent by (ie – not saving it all to be spent in June).
 - a. Bylaws were motioned to be adopted by Terri Hergott and 2nd by Karley Scott Rosowsky.

REQUESTS FOR FUNDING:

- a. **Christmas Hampers** – Request for funding of \$2500.00 for Christmas hampers. A certain amount of money will be given to each family and then a particular amount per child. Decisions are being made still on the content but likely gift cards with a potential for the odd wrapped present per child maybe if doable. Turkey, gas etc to be covered for them. Sheri Dodd motion, 2nd by Christen Wilson and all in favour.
- b. **Two Author Visits - \$300-500 per visit.** Discussion happened around this where the librarian would bring in 2 author's to do stories. Suggestions were strong around filling our library with books instead of doing the author visits this year. The PAC would like more detailed information on this before proceeding with a motion and vote on spending these funds for that. Alida Privett to bring back to the PAC. A book fair is set to happen in the Spring with funds supporting the library as well. Further explanation on the birthday book club. When it's your child's birthday, you can buy a book and bring it to the school to donate to the library. A special tag/plaque will go in the front of the book so that their donation will always be with the school's library.
- c. **Supporting immediate needs of Students – Carin Bension** - Discussion around having funds (suggested at \$500.00) to give to Tim and Alida for discretionary use for kids in the school who are in need. (ie – no backpack, shoes, food etc). Motion for fund to exist put forward by Terri Hergott and 2nd by Keiren Selka. Discussion around how the funds are to be distributed are being discussed. Alida to consider and let us know whether she wishes to have the cash, a visa card loaded, or will just purchase items and submit receipts for reimbursement. All were in favour.
- d. **MJE Team Jerseys** - Motion put forward to purchase 60 sport team uniforms for the kids of MJE. These are reversible 2 colored jerseys which would stay with the school. Terri Hergott has done research into various jersey types (pinnies) through Chevy's. Various samples on paper were passed around and was decided that the better quality pinnies were of preference. Logo will be on both sides of the jersey's and a number on the back. Various sizes to be ordered. Non-official vote on the logo options and the sharp logo with block lettering Mar Jok Dragons would be on the shirt. Motion then put forward by Nicole Mauro to spend up to \$2000.00 in jersey's/pinnies for the school was then 2nd by Sheri Dodd and all in favour on the vote.

Other items for discussion that came up during the meeting:

Discussion around hot lunch and when other options would be available on the menu? Terri mentioned she did some research and thought this was variety. Going to look at adding Pita Pit and Family Gourmet starting in January. Lunch menu is open for anyone to approach a supplier and get the numbers and legwork to Terri for consideration from the PAC. There was discussion around removing ice cream from the items available. No decision has been made on this yet.

Dates to remember – Shakedown Annie – Nov 7th, Remembrance Day ceremony Nov 10th @ 10 am, all parents welcome to attend, Birthday book program starting November 17th, Christmas musical December 18th – 2 shows 12 and 6:30pm, Discussion still around grand opening of MJE to coincide with Chincos New Year (Feb 16 or 19).

COPAC – Sarah Shakespeare – reported very briefly on her first meeting. They're held the 1st Monday of every month. Learned of some exciting things other PAC's are doing and wants opportunity to share more with us at the next meeting. Will have just attended another COPAC meeting so will have exciting things to discuss

12 days of Christmas – appreciation for teachers – Sarah Shakespeare to head up. – Looking for volunteers to choose 1 day between Decemeber 4 to 19th and provide something "special" for the teachers to enjoy during this time of year. Can be anything from 30 cookies, to putting on a full buffet. Pick a day and let Sarah know what you will be providing.

Next PAC meeting to be held Tuesday, December 2, 2014 at 6:15 in the Library.

Meeting adjourned at 8:55 pm.



Mar Jok

Principal's Report

Nov 6, 2014

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First of all, many thanks to each of you here for all of the conversations, support, collaboration, energy and hard work that have happened since PAC met last. I'm deeply encouraged and excited about all that has happened and all that is yet to be at MJE.

We have settled in at 406 students and look forward to one more grade six arriving Nov 17th to make us 407. We are spreading out into collaborative spaces inside our wonderful building, and are increasingly crowded outside as our field space outside decreases. Indoor soccer at lunchtime and westside volleyball are happening, as is the talk of jerseys for our sports teams.

Our Leadership Theme is taking route beginning in grade 6 and plans are underway for a year end trip. The cost is likely to be \$170 per student and we'll keep you posted with plans as they take shape. We are so grateful for the field trip funding to each student in our school and hope that PAC may help us in the spring again as we work to fund this trip.

Innovative collaborative teaching is everywhere at MJE. FreshGrade, an online e-portfolio app is being piloted by our staff and we hope to invite parents into the process soon. Mrs. Newman's class has started, and we will have 8 FreshGrade staff in our building on Friday working with teachers. You'll hear much more about this technology which will allow you to experience more of the daily process of learning and to be kept up to date with the ongoing work of assessing your child's learning. Leadership portfolios are also being considered as is Learning in Depth, a school wide program we are looking at starting up in January.

Fun Lunch and Pizza Fridays are embedded in our culture already, and our weeks revolve around them! Remembrance Day Assembly at 10:00 am on Monday to which you are all invited, and the Christmas Concert rehearsals and auditions have begun.

Like to spend just a few minutes gathering some Dream Data...

1. What is the best thing you've experienced at (or about) MJE so far?
2. What is your dream for MJE?

Mar Jok Elementary Budget - 2014/2015

Existing & Anticipated Income		2014/2015	
Existing Funds	Gifts from RVE & SLE	18,800.00	18800.00 Received
Anticipated Income	Fun Lunch	7,500.00	
Anticipated Income	Pizza Day	7,500.00	1200.00 Received
Anticipated Income	Family Photo	620.00	620.00 Received
Anticipated Income	Shakewood Annie	1,000.00	
Anticipated Income	Grants	5,700.00	3580.00 Received
TOTAL		41,120.00	
Proposed Budget		2014/2015	
MJE Wear	Kindie Shirts	600.00	
Donations	Bursary - 2 * 500.00 (+ admin fee)	1,050.00	1050.00 paid
Donations	Charitable needs of MJE Families	500.00	
Donations	Christmas Hampers (approx 500/family) **	2,500.00	
Field Trips0	407 * 15.00 / student	6,105.00	3105.00 paid
Field Trip - Me to We	10 students @ 50.00 / student	500.00	500.00 paid
Education		0.00	
Equipment		0.00	
Fine Arts		0.00	
Fine Arts - Supplies		0.00	
Library		0.00	
Technology		0.00	
PAC Expenses		1,000.00	
Staff Appreciation		300.00	
TOTAL EXPENSE		12,555.00	

At the discretion of Alida/Tim to meet immediate
basic needs of students in the MJE family

**** Christmas Hampers ****

Turkey: about 20.00 (wait for 99/lb sale)

Food Store: \$50.00 / family member

Toy Store: \$75.00 / child

Gas: \$100.00 / family

Movies: 1 for each family member (Costco)

Donations: Items from hot lunch suppliers

MAR JOK ELEMENTARY PAC - Income & Expense 2014/2015

Income	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Expense	Profit
Fun Lunch	0.00	11,796.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,796.25	6,178.29	617.97
Fun Lunch - Kiosk	0.00	147.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	147.50	110.63	36.88
Pizza Day	0.00	2,870.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,870.00	1,670.00	1,200.00
Family Photo	0.00	620.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	620.00	0.00	620.00
MJE Wear	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Shakewood Annie	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,713.50	-1,713.50
Grants-Gifts	18,800.00	3,580.00	2,120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,500.00	0.00	24,500.00
Interest	0.00	0.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.14	0.00	0.14
TOTAL INCOME	18,800.00	19,013.89	2,120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,933.89	9,672.41	25,261.48

Expense	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Anticipated
Fun Lunch	0.00	6,288.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,288.91	5,000.00
Pizza Day	0.00	1,670.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,670.00	0.00
MJE Wear	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Shakewood Annie	0.00	1,713.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,713.50	0.00
Bursary	0.00	1,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,050.00	0.00
Christmas Baskets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Field Trips	0.00	3,605.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,605.00	0.00
Fine Arts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff Appreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PayRoll & S/C	0.00	305.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	305.73	0.00
PAC Expenses	0.00	480.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.14	0.00
TOTAL EXPENSE	0.00	15,113.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,113.28	5,000.00

CURRENT BANK BALANCES

Chequing Account	10,795.02
Savings Account	10,000.00
Gaming Account	473.05
Total Accounts	21,268.07