



Mar Jok Elementary PAC

2101 McDougall Road
West Kelowna, BC V1Z 2L6
Email: mjepac@gmail.com

October 8, 2014 @ MJE Gymnasium –

In Attendance

Terri Hergott, Julie Hill, Effie Simpson, Carin Benson, Sondra Bader, Christen Wilson, Neil Grant, Lindsay Brucki, Christy Staunton, Cyndi Wellington, Nicole Mauro, Lisa Porcellato, Marianne To, Holly Graves, Cari Schumacher, Jackie Lindberg, Katherin Beselt, Claudine Dassey (sp), Sarah Shakespeare, Kelly Scott, Natalie Crang, Kieran Skerlec, Clare Peterson

I. Welcome / Call to Order

The meeting was called to order by Carin Benson at 6:30 pm.

II. Approval of Agenda

Approved by Cindy Wellington and seconded by Marianne To.

III. Approval of minutes from last meeting.

Julie Hill approved minutes from last meeting and seconded by Terri Hergott.

IV. REPORTS

1. Administration/Principal's Report: Alida Privett

Reminder that everyone in this school is a member of the PAC. Executive is already to go. That being said it's very important to make all feel welcomed. There is lots of work to do and lots of opportunity to get involved. Thanks to all who have stepped up and to those who are new.

Purpose of our school -

Thank you for allowing me to come to tonight's meeting. Let us put our minds together and see what we can build for our children. We can't do it alone, it takes us all here. We are building a community that honors learning and puts learning first. Learning is our joy and we are still building. We are also learners within the PAC and learners for everything to do with our school. Learners learn from mistakes going forward. Every aspect is an opportunity to learn.

Building a community, about learning. Parents, teachers, students and staff. We work in partnership and our operating principal. We are building partnerships out of respect. Let's not forget that.

The 3rd aligning principle, in staff meetings, PAC, and throughout our classrooms is LEADERSHIP. WE are building 21st century learners who collaborate and innovate, promote inquiry and project based learning. Leadership around literacy and numeracy. Learn in depth.

Leadership is the aligning principal of community. If we want our children to be leaders we need to look for that within ourselves. It's about engagement, accountability, and collaboration. In partnership with the parents, staff, children, District of West Kelowna; we are building our new community.

Fundraising is part of this, as is the support for the deeper work, the journey of the heart that we all travel. Together as we grow over the next few years, and the partnership will deeply change.

People who want to be involved in setting the school plan, the School Planning Council will call you together to start that process.

School Report - 405 students as of today. (We lost 6 to private schools during the job action), another grade 6 with move to Edmonton. There is a waiting list of over 50 kids. We have 16 classrooms and 17 teachers. A music teacher, librarian, resources teacher, aboriginal advocate, and 2 administrators, 3 clerical, 2 custodians and 5 CEA's

There are some construction deficiencies that have been noted.

Implementation day is this Friday, and it is the first time our staff will sit down and will meet together since the school year started. I am very excited, we have lots of work to do.

I'd also like to say a thank you. Thank you for all the work you've supported. Number #1 for us is field trip support. We are sending 10 kids to We day in Vancouver in couple of weeks.

- We are starting a program to have books in our library for kids on their birthday. More information on this will be coming out soon.
- Crossing guards training is going on and you will see them starting on Rosewood.
- Intramurals have started.
- Choir has started – 50 kids, lots of boys.
- Lunchtime is full.
- Grade 6 Westside volleyball league started.
- Remembrance Day assembly is being planned.
- Kokanee salmon run has been acknowledged.
- Name our dragon started contest has also started.
- Fire Awareness week is also this week.

2. VP's Thank you's

Thank you from Nicole Mauro – put forward a general motion to say a formal thank you to Mrs Privett and Mr. Tim who have helped to bring our children here and to all those who have been behind the school to help get our kids started at this school, so thank you.

3. Treasurer's report

The report was passed around but not motioned at this point in time.

V. New Business

1. Communicating with PAC

Carin Benson indicated how parents can communicate with the PAC Executive and with Hot lunch crew.

Emails: mjepac@gmail.com mjefun2014@gmail.com

Find minutes on hot lunch website through online documents as well as through the general MJE website. Will send to Alida to post.

2. BYLAWS

Bylaws - **14 page** document.

Carin spoke specifically to Finances, point 3 – committing to 10% of every dollar raised goes to someone/thing in need outside our school.

Nicole has been speaking with the BCCPAC – Bylaws will be posted for 30 days in order for them to be voted, so motion by Nicole Mauro to be put up and voted on at next PAC meeting.

Question on Robert's Rule of order. Who is Robert? Carin responds saying would only be used with contentious issues or if there are many people want to talk.

There were concerns around Roberts Rules -- too formal and can see someone taking advantage of this.

Nicole Mauro – says there is nothing in there about allotting money for something that has to do with future (#3 under Finances). Love this idea and in full support of it but doesn't feel we should be writing into our bylaws. Coming at this from a parent perspective. I could be misunderstanding it but I read that it's okay for us to always have to give our money.

Carin – “no % on this has been allocated. It's a commitment on intent, not a set amount. It's a foundation on the motivation of the PAC. Has morale value behind it, more to put the PAC and executives of a mind state to not only see what we can get for ourselves? “

Julie Hill – “fundraising and energies doesn’t always mean financial. Could mean food, jackets etc. It’s a vision where perhaps it coincides with the value of raising leaders. “

Carin – “I don’t want to be redundant. We aren’t just adding to the things that are just broken, we are building. We won’t see that in the budget yet, because we don’t have the position of what our school needs and what our student body needs. However, I look at what we have here, and this is just great. We have healthy families here and some great leaders in our students. Why not expand on that. Why not take it to Middle school and high school, why not do this just in our own school but why not begin to raise leaders for our entire community. Ie – George pringle pizza day with no strings attach.”

Nicole Mauro made first motion to post for 30 days. Explains that Alida is to call to order to get the bylaws passed, then a PAC is formed, as it states how a PAC is to be formed. “We’ve already, in a sense, voted in our PAC. We want everyone to be aware that we are technically allowed to spend any money prior to the bylaws are approved.” Legal implications and tax areas were discussed.

Nicole Mauro states that “it takes time and we have to wait on certain things, like spending our money right away. It was suggested from BCCPAC to ask the school to front the money and pay them back once the bylaws are in place. This is a sensitive area, but we have to go through it this year, unless someone wants to relook at it in other years, but this is the one year in which we have to set it up properly, and then ensure we are on new foundation to move forward appropriately in the future.”

Nicole Mauro says “I talked to Susan Wilson as she’s the director and she teaches the PAC 101 and how to set up a PAC and I questioned her and I told her I didn’t want to end up in a situation where we have issues where we have to go backwards in the future. Yes it puts a hold on stuff.”

“Terri Hergott asked Nicole Mauro if the 30 day posting was a “rule” or a “suggestion” – pointing to the section in the bylaws that states if you would like to amend the bylaws the amendment must be posted for 14 days – Nicole stated that she spoke with Susan Wilson at BCCPAC and it was a rule. Based on this rule, there was no reason for further discussion and the motion was made to post the bylaws for 30 days.”.

Questions around clarity on voting in on amounts of what is to be spent on ideas: for example Bins for hot lunch (200 to 300\$) approximate, kindy t-shirts (\$11.00 per shirt).

Motion put to the floor to post for 30 days for the bylaws and constitution on the website. Carin questioned this but Nicole Mauro put the motion forward.

Neil Grant mentions he isn’t in agreement on voting on these today as he wants time to read them prior to a vote.

Nicole Mauro stated – we have a lot of go getters and a strong start but still has concerns from the money side that we don’t get hit and get in trouble. She has found out that we already had a vote of a PAC and that’s okay to continue to go ahead but to be aware of the financial and tax implications in doing so.

Katherine Beselt asked what if someone wants to make changes to these bylaws and if so, how do they go about this? – Carin Benson suggested they email through the hot lunch program. Christen Wilson noted that any amendments have to be done in a public meeting forum.

Carin Bension– made a secondary motion to move forward to continue acting as a PAC – because we are in a unique condition/situation, and this is going to affect how we spend our monies, and our school is going to miss out.

We allow for Pac to act as a PAC even though the bylaws and constitution have not been voted in and, a second motion to post for 30 days to be voted in at the next meeting. -

Voted on all motions and unanimously all in favour

3. Elections

a. COPAC

Sarah Shakespeare - put her name forward.

Terri Hergott motioned and Christy Staunton seconded.

Voted unanimously and all in favour

b. School Planning Council

To work on the mission, the vision, building a school plan on paper and in reality, defending it to trustees. 3 parents, admin etc. A lot of work on the learning. We presented the learning piece. Ensuring we are aligned, what our goals are, what our data is.

Christen Wilson put name forward. Sarah Gramiak, Cindy Wellington. Motion to put forth Terri Hergott, Christy Staunton seconded. Neil Grant approached after the meeting and put his name forth as well.

Sondra Bader – would love to participate in data component of this.

Voted unanimously and all in favour

4. BUDGET:

Suggestion made by Christen Wilson – to only vote and discuss items where we have hard line amounts currently. Anything that’s a maybe or projected for the future should be discussed at a further point in time.

A. Me to WE – 50\$ per student from PAC has been put forward in order to assist with subsidizing the cost of the 10 students to go. The School will subsidize the other half of the cost. Alida has already chosen the students who are going.

Christy Staunton – pointed out that hampers and the bursary are already considered donations. Cari retorts that the 10% is over and above that kind of donating.

Motioned by Christen Wilson and seconded by Lisa Porcellato

Voted unanimously and all in favour

B. Bursaries - Julie Hill to make a motion to allocate \$500.00 each to a male and female graduate , seconded by Terri Hergott.

Voted unanimously and all in favour

Suggestions around the wording on budget for charitable donations.

C. Field Trip Funds - Marianne To made a motion for field trip funds at \$15.00 per student. Seconded by Julie Hill.

Voted unanimously and all in favour

D. Pay pal transaction fees – budget

Voted unanimously and all in favour

E. PAC expenses – new year stuff to get up and rolling.

Voted unanimously and all in favour

F. Staff appreciation. Motion by Terri Hergott and Julie Hill to second. Sarah Shakespeare – help with teacher appreciation for coordination.

Voted unanimously and all in favour

Other items will table until November, except for Shakewood Annie.

Motion by Christy to put forward budget, Seconded by Holly Graves

Voted unanimously and all in favour

5. FUNDRAISING

A. Shakewood Annie – Fundraiser/icebreaker for our school. Ideally this would be a fantastic welcome back to school. Julie Hill – done in other schools. Apparently to be a ton of fun. Dance instruction given

to the students. They come in and they do dance lessons 30 mini lessons for up to 130 students at one time. Then there's a big performance where the kids and the group are involved. Parents are involved too. Support from Mrs. McCormack and Mrs. Privett. Think it's good for the PAC and the community. Potential – to sell tickets, do 50/50, do silent auction. Huge fundraiser for our community and have heard great things from other schools

Someone mentioned from the coast their school did this it was tones of fun.

Hoping to shoot for November. Alida talked to our Music teacher and she knows the people. Squish to get it in between the remembrance day and xmas. She would have to spearhead this. Need to book a space and book this close to the end of November. Terri Hergott motion to spend \$700.00 to get this event going. jCindy Wellington 2nded. All in favour.

B. Family photo night – Julie Hill – Basil Cooper Photography, booked for Sunday October 26th at Gellatly Nutfarm. \$20.00 sitting fee and each family receives an 8x10 photo. Money comes directly to our PAC (potential to make \$600.00). If you want to order additional photos, that's directly through him. Book through his website directly for your 10 minute slot.

C. Cyndi Wellington - Open Mike Night

Cyndi Wellington – spring idea. Open mike event (similar to streaming café). Early spring/ end of Jan early Feb – how it works is we get performers, musicians, etc, they get 10 minutes or 1 or 2 songs (based on length and #s), comedians etc. Family friendly material only. Great opportunity to invite not just our students, it's to pull performers from our community and invite them to be a part of our event. People who are experienced, or those dreamer musicians etc. Opened with a kindergarten and ended night off with her parents were incredible musicians... get up and dance. Great time for people to pull together at this. First we could charge a registration fee for performers (keep it low so they are committed), prices to be worked out. Another way to make money is through ticket costs. Online ticket sales (like we run our fun lunch program). Concession. Also for any artist for performers = showcase materials = cd's etc. Donate a % of their sales to the PAC.

Cindy has signup sheets for this already. She will be a director, needs 2 assistant directors, a promoter, backstage manager, decorating, stage manager, and a helping hand crew as well as additional resources.

Reminder we have to book with the district with Christie Staunton. Effie Simpson to motion, Christy Staunton to Second. Vote taken, not all hands were in air and count did not occur.

6. Coordinators Needed Still:

1. **Yearbook** – needs to be coordinated? In conjunction with Alida. Anyone here in interested in coordinating this out. Very preliminary, teachers have not been approached on this yet. No motion put forward yet.

Alida mentioned there is movement in curriculum and assessment is collection of artifacts and unfinished collections. The school has a 60" tv to be put up showing the in -progress learning and art forms... yearbook could potentially move into a digital format.

2. Parent Ambassador Program

Christen Wilson spoke to this. Will organize with the school and Mrs. Privett. Holly Graves and Lisa Porcellato to assist with Coordinator. Motion by Christen Wilson to implement the program, 2nd by Terri Hergott

Voted unanimously and all in favour

Other Items Discussed:

- a. Marianne To mentioned one way to entice parents to come to the PAC meetings is to have the sign in sheet and use it as a draw for free hot lunch for one month.
- b. Schedule for PAC meetings was discussed and decided on alternating nights per meeting (ie Wed one month and Thurs another month).
- c. Julie mentioned spirit wear day – for further discussion.
- d. Brief discussion and mention by Christy Staunton that when the school/PAC is looking to purchase supplied, there may be an opportunity to co-purchase with The District of West Kelowna, if it's something we could jointly use. Currently, for example, we are working on obtaining an AED.

Next meeting to be held is on Thursday November 6th, 6:30pm.

Meeting was adjourned by Alida Privett at 8:30 p.m..